



**Guru Gobind Singh Indraprastha University**  
“A State University established by the Govt. Of NCT Delhi”  
Sector 16-C, Dwarka, New Delhi – 110078



F. No.: GGSIPU/CCGPC/2023/PN/ 515

Dated: 19<sup>th</sup> April 2023

**Sub. Internship cum Placement opportunity for students of the BA-LLB, BBA-LLB students of GGSIP University of batch passing out in year 2023 in the company “Areness”**

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Internship cum Placement opportunity for students of the BA-LLB, BBA-LLB students of GGSIP University of batch passing out in year 2023 in the company “Areness” for your reference and circulation to students to apply on given link by **19<sup>th</sup> April 2023:**

**Registration Link - <https://forms.gle/MfqjHP3J9siJ7Ebg9>**

**Company Name – Areness**

**Role – Trainee**

**Eligibility –**

1. Final Semester law students pursuing five-year law degree or final year Postgraduate Law students
2. Passed in all semester exams till the final exams
3. Strong research and analysis skills.
4. Proficiency in English language.
5. Proficiency with ManuPatra, SCC Online, Legal Research tools
6. Proficiency in MSOffice.

**Duration of Internship –**

Assessment intern shall be titled to intern at Areness for a period of three months. Post completion of the internship, the candidate will be offered the role of a “Trainee Associate” solely on the basis of performance during the Internship which shall before a period of 6 months to twelve months. In event of any violations of the internship policy, the internship may be terminated at the firm’s sole discretion.

**Remuneration Details –**

- Shortlisted students shall be entitled to work as an Assessment Intern for a period of three (3) months in which monthly stipend will be INR 10,000/.
- Post Internship, the incumbent will be offered the role of a Trainee Associate for a period of six (6) months to twelve (12) months in which the monthly pay-out will be INR 20,000/.
- Post Traineeship, the incumbent shall be offered a full time role as an Associate, based on their performance with an annual compensation of 3.6 LPA. Additional bonus may be applicable.

**Criteria for Selection**

1. Presentation of CV/Resume
2. Online assessments and technical round
3. Internships and knowledge in Human Resource

4. Past internship(s) with Areness, if any
5. Any other criteria as the firm may decide.

Applicants are required to upload the resume on registration link.

**Essentials to be mentioned in CV/ Resume**

1. Personal Details such as Name, Permanent Address, Email Address & Mobile Number
2. Details of Secondary, Senior Secondary with Marks/Percentage/GPA/CGPA
3. Additional Courses, if completed or pursuing, if any
4. Details of internships with Name of Organisation/Firm with period of internship
5. Publications, Research Articles, if any
6. Software tools knowledge
7. Languages known
8. Photograph
9. Any additional relevant information

Areness Campus Placement brochure is attached for further details.

**LAST DATE FOR REGISTRATION IS 20<sup>th</sup> April 2023.**



**(Ms. Nisha Singh)**  
**Training and Placement Officer,**  
**CCGPC, GGSIPU**

# CAMPUS PLACEMENT 2023



ARENESS

Experience | Ethics | Excellence



## ABOUT ARENESS

Areness is a network of professional firms rendering legal, taxation, compliance, management and business consultancy services with strong emphasis on business advisory, establishment of new businesses and providing everyday solutions to its clients. Over the last decade our involvement in the field of professional services has grown manifold and we hope to continue to expand at even a higher pace. Our teams are dedicated and passionate about their work and truly abide by the core values of professional ethics and compassion for the society at large.

Covering one of the widest array of services with a team of experts in-house, Areness is working with one of the country's leading names in various industries and sectors. Besides offering professional services, Areness is also into diversifying into other domains such as technology, finance and public policy.

## TEAM AT ARENESS

At Areness, we believe in professional and personal excellence and working as a team. Client satisfaction and successful delivery of services is the driving force for our team. Our members endeavour for the recognition of the organisation and its work rather than individual acknowledgement and appreciation. At Areness, we inculcate the mindset of teamwork with each individual contributing and being responsible for his/her own work product. Though Areness has an in-house team of professionals from diverse fields of Law, Business Management, Finance, etc., it also has strategic tie-ups with industry experts. Moreover, we also have a wide network of professionals across the country who are associated with us who assist us in better delivery of services considering the factors such as region-specific rules, procedures and laws as well as for cost effective and prompt services.

Our team is rapidly growing with more and more professionals across the country getting associated with us. All our strategies and actions are driven by a set of core values that are shared by every team member.

## PRACTICE AREAS AT ARENESS



|                                   |                    |                          |                              |                          |                              |                        |                         |
|-----------------------------------|--------------------|--------------------------|------------------------------|--------------------------|------------------------------|------------------------|-------------------------|
| Arbitration                       | Aviation           | Banking                  | Capital Markets & Securities | Competition & Anti-trust | Corporate Advisory           | Corporate Governance   | Corporate Restructuring |
| Debt Restructuring                | E-commerce         | Education                | Employment & Labour Laws     | Entertainment & Media    | Environment & Wildlife       | Finance                | Healthcare & Pharma     |
| Hospitality                       | Immigration        | Infrastructure           | Insolvency & Bankruptcy      | Insurance                | Intellectual Property        | International Business | Investment Funds        |
| JVs & Public Private Partnerships | Litigation         | Mediation & Conciliation | Mergers & Acquisitions       | MSMEs                    | Private Clientele            | Private Equity         | Public Policy           |
| Real Estate                       | Regulatory Affairs | Risk Advisory            | Startups                     | Taxation                 | Technology & Data Protection | Telecommunications     | White Collar Crimes     |

## ORGANISATIONAL STRUCTURE AT ARENESS

Presently spread over different teams, Areness has an in-house team of 45 members which consist of Advocates, Accounts and Taxation Professionals, Compliance and Secretarial Professionals, etc. besides the support team in Litigation and Para-Legal. With presently 4 Partners, 25 Manager, Senior Associates and Associates as Advocates, we also have in-house team of consultants who are professionally Chartered Accountants and Company Secretaries.

## TRAINEESHIP AT ARENESS

Every academic year, we receive on an average 10K+ applications which are processed, and candidates are shortlisted on their area of interest, availability of suitable slot as well as a brief one to one discussion with the shortlisted candidates. Since, majorly hitherto, Areness has been focused on taxation and advisory services, major applications received were from professional courses such as law, accounting, secretarial, finance, etc. However, last few years have witnessed a great momentum in applicants from diverse domains such as Management, Marketing, Human Resources, Technology, Research, etc. approaching Areness for learning and training opportunities.

## PLACEMENTS AT ARENESS

Areness has been visiting various colleges since 2017 and every year, we have been able to visit more and more colleges making our team more diverse and well balanced. Though we initially started with schools/ colleges in Delhi/ NCR, last two years, we have been able to spread our Campus Placement drive to pan India through virtual hirings and campus placements.

Though several lateral hirings take place around the year at Areness, however, Campus Placement constitutes a vital role in the team building at Areness. Nurturing fresh talent and seeing the quintessential role they have played in driving growth, every year, we look forward to this event.

# CAMPUS PLACEMENT PROCESS – 2023

## ABOUT THE OPPORTUNITY

Areness is offering an Offline mode long term internship to the law students graduating in the Academic Year 2023. Students selected for long term internships will be initially offered an internship for three months and based on their performance, the position of Associate Trainee may be offered post completion of their . The position of “Associate Trainee” will be scheduled in the coming months subject to their academic calendar.

## ELIGIBILITY

- Final Semester law students pursuing three year/five-year law degree or final year Post graduate Law students
- Passed in all semester exams till the final exams
- Strong research and analysis skills.
- Proficiency in English language.
- Proficiency with Manu Patra, SCC Online, Legal Research tools
- Proficiency in MS Office

## DURATION OF INTERNSHIP

Assessment intern shall be entitled to intern at Areness for a period of three months. Post completion of the internship, the candidate will be offered the role of a “Trainee Associate” solely on the basis of performance during the Internship which shall be for a period of 6 months to twelve months. In event of any violations of the internship policy, the internship may be terminated at the firm’s sole discretion.



# SELECTION PROCESS

## Filing of applications

- Information shall be submitted by CRC/ Placement Committee/ Recruitment Committee of the College as per the template along with updated CV/ Resume of Candidates and Cover Letter, if any.
- Applications shall be scrutinised as per the firm's internal policies.

## Interviews

- Interviews of the shortlisted candidates shall be conducted in person at college premises.
- After a brief introduction/ orientation to all the candidates, shortlisted candidates shall be interviewed as per the serial order/ list shared by Areness with the College Coordinator.
- Personalised one to one interaction shall be held with shortlisted candidates.

## Confirmation

- After final personal interaction, selected candidates shall be informed of their date of joining and a provisional confirmation letter shall be issued.
- College CRC/ Placement Committee/ Recruitment Committee shall also be informed of the final results.
- Final confirmation shall be issued upon submission of relevant documents by the Candidate.

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## STRUCTURE & COMPENSATION

Shortlisted students shall be entitled to work as an Assessment Intern for a period of three (3) months in which monthly stipend will be INR 10,000/.

Post Internship, the incumbent will be offered the role of a Trainee Associate for a period of six (6) months to twelve (12) months in which the monthly pay-out will be INR 20,000/.

Post Traineeship, the incumbent shall be offered a full time role as an Associate, based on their performance with an annual compensation of 3.6 LPA. Additional bonus may be applicable.

## ESSENTIALS OF CV/ RESUME

- Personal Details such as Name, Permanent Address, Email Address & Mobile Number
- Details of Secondary, Senior Secondary with Marks/ Percentage/ GPA/ CGPA
- Additional Courses, if completed or pursuing, if any
- Details of internships with Name of Organisation/ Firm with period of internship
- Publications, Research Articles, if any
- Software tools knowledge
- Languages known
- Photograph
- Any additional relevant information

## CRITERIA FOR SELECTION

- Presentation of CV/ Resume
- Online assessments and technical round
- Internships and knowledge in Human Resource
- Past internship(s) with Areness, if any
- Any other criteria as the firm may decide.

## DOCUMENTS TO BE SUBMITTED UPON FINAL SELECTION

- Address and Identity Proof
- Marksheets of Secondary, Senior Secondary School and Final marksheet/degree
- Internship Certificates
- NOC from institute for pursuing opportunity at Areness
- Any other records relied upon by the Candidate in CV/ Resume or/ and required by the Firm

*New Delhi Location:*

*ARENESS  
304, 1/52,  
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*Gurgaon Location:*

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